



**Title:** Program Manager- Secondary Grade Math

**Place:** Hyderabad

**Organization:** SEED Edu. Corp. (India) Pvt. Ltd. [SEED Schools] [www.SeedSchools.in](http://www.SeedSchools.in)

SEED Schools was established in June 2013 with a vision to provide high quality education to children from low-income families. SEED partners with schools to provide academic and operational support. SEED team consists of passionate dynamic professionals dedicated to improve student-learning outcomes and create deep impact in the sector. By using innovative pedagogy and technology driven solution, SEED aims to improve learning levels and prepare leaders of tomorrow. SEED currently runs three schools in Hyderabad and aims to grow rapidly in coming years. At the early stage of its operation, the organization provides its employees a great platform for professional growth along with opportunity to create deeper social impact.

SEED is promoted by:

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**Role:** Content development, program management and teacher training for Secondary grades (6<sup>th</sup> to 10<sup>th</sup>) Math. Create and lead various technology based academic projects to impact student learning outcome at low cost private schools managed by Seed.

**Background:** Content knowledge and teaching skills of teachers are among the biggest challenges faced by most of the schools India. In low cost private schools, this gap is even wider. SEED Schools is developing various solutions (including digital lesson plans for Math and English) to improve classroom delivery and promote self-learning. SEED has shown significant improvement in learning outcomes of primary grade students through its various interventions in Math and English and now is looking to expand its impact to higher grades. The role will provide excellent professional development opportunities to the candidate and will also leverage their expertise to benefit teachers and thousands of kids at low cost schools.

**Primary Responsibilities:**

- The candidate will be part of the SEED academic team with a focus to design strategies to improve Mathematics programs in higher grades (6<sup>th</sup> to 10<sup>th</sup>) across all SEED Schools. The objective is to support teachers and students at low cost schools by providing effective solutions and tools.
- The intervention would involve development of tools and programs to improve classroom delivery, promote self-learning and teacher training.
- The organization has already built few programs like- self-learning sessions using *Khan Academy* and remedial classes using *SEEDDLE* digital teaching tool. The candidate would be responsible for making improvements in the existing programs and manage them across all schools with support of the academic team members.

- Intervention to improve classroom teaching needs to be developed by creating lesson plans- digital, physical manuals or hybrid approach. The candidate is expected to lead this initiative.
- Build and integrate formative and summative assessments as part of the core lessons.
- All solutions and programs should be easily scalable as SEED runs multiple schools and plans to scale further in future.
- Identify partners to promote hands on and experiential learning in classrooms.
- Conduct studies to measure the impact of the tools on student learning outcome. Build strong reporting structure.
- Conduct training sessions for teachers and monitor the implementation of the programs across all schools. Create detailed process and training manuals.
- Co-ordinate with School Operations team at SEED and school management to ensure seamless integration of SEED curriculum within school academic framework.
- Manage and solve ongoing challenges as they arise.

**Experience:**

At least 2 years (higher would be preferred) of teaching experience in Higher Grades (6<sup>th</sup> to 10<sup>th</sup>) with excellent track record of high student learning achievements. Experience in curriculum development will be preferred. The person should be self-driven and is expected to lead the initiative even with limited support.

**Knowledge, Skills and Abilities:**

- Strong content knowledge in higher grade (6<sup>th</sup> to 10<sup>th</sup>) Mathematics. Degree in Engineering or Mathematics would be preferred.
- Excellent in lesson planning.
- Prior experience in curriculum/content development would be preferred.
- Excellent program and people management skills.
- Good written and oral communication skills in English.
- Good with Microsoft Office tools- power point, excel etc.
- Possess mindset to work in a start-up. Willingness to start project from ground up and possess entrepreneurial mindset.
- The role will require the candidate to move from one school to another within the city for monitoring purpose.

Please send your resume to [contact@SeedSchools.in](mailto:contact@SeedSchools.in) and Manish Kumar at [mk@SeedSchools.in](mailto:mk@SeedSchools.in)